



Little Kid-Oaks Playschool and Aftercare (Pty) Ltd
Reg No. 2021 / 332569 / 07
7 Pollard Street
Lorraine
Port Elizabeth
6070
Jaslyn 064 592 1696
enquiries@littlekidoaks.co.za
www.littlekidoaks.co.za

20th November 2025

11 MONTH PLAN FEE STRUCTURE – 2026

PLEASE TICK YOUR PAYMENT PLAN OPTION AS WE ALLOW TWO OPTIONS PLANS
12MONTHS OPTION OR 11 MONTHS OPTION!!

Kindly read all fee structure, notice period as well as the breaching of clause policy!!!

KINDLY TICK YOUR OPTION PAYMENT PLAN!! If there are any change of payment plans, kindly
let me know to amend it to your needs, however, give me 30 days' notice and kindly read all
terms and conditions.

11 MONTHS PAYMENT PLAN

☐

OR

12 MONTHS OPTION PLAN

☐

Registration & Enrolment

NON-REFUNDABLE NEW REGISTRATION FEE: R450

NON-REFUNDABLE Yearly Registration Fee: R250 Due by 30th September each year.

Payment of the registration fee confirms your child's placement for the following year.
If the fee is not paid by 30 September, the school will assume your child **will not be returning**, and
the space will be allocated to a learner on the waiting list.

New Enrolments:

Non-refundable registration fee of R450, payable upon application to secure a space and start date. No
space will be held unless this fee is paid.

Initials

Annual Fee Increases:

5%–10% increase takes effect from end December each year.

All School fees are payable in advance over 11 months from 25TH-31ST EVERY MONTH STARTING WITH NEW FEE STRUCTURE EFFECTIVE FROM 25TH DECEMBER FOR JANUARY EACH YEAR giving families a breather in December when end-of-year costs are high, such as Christmas

AGES	FULL DAY	FEE STRUCTURE
MARVELOUS BABIES 2 MONTHS TO 1.5 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R 2 455.00 EFFECTIVE FROM 25 TH -31 ST DECEMBER 2025 for January 2026
BUSY BEES CLASS TODDLERS AGES 1-2 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R 2 422.00 EFFECTIVE FROM 25 TH -31 ST DECEMBER 2025 for January 2026
CLEVER OWLS CLASS TODDLER-AGES- 2-3 YEAR OLDS	Full Day: 06:00 am – 17:30 pm	Price: R 2 346.00 EFFECTIVE FROM 25 TH -31 ST DECEMBER 2025 for January 2026
WISE ELEPHANT CLASS PRESCHOOL AGES 3-4 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R 2 346.00 EFFECTIVE FROM 25 TH -31 ST DECEMBER 2025 for January 2026
SMART KIDDOS (GRADE RR) PRESCHOOL AGES 4 - 5 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R 2 346.00 EFFECTIVE FROM 25 TH -31 ST DECEMBER 2025 for January 2026
OUR HALF DAY OPTIONS ARE: R 1 964.00 until 12:00 PM R 2 128.00 until 14:00 PM DAILY RATE OPTIONS OF R130 PER DAY.		

IMPORTANT!!

Non-payment (Especially in November with the 11 month plan) will result in parents/guardians being handed over for Debt Collection with lawyers!!!

Fundraising & Raffles

Each learner participates in two compulsory raffles per year:

Term 2 (July) and Term 4 (October).

Each raffle contribution is R200 per raffle, per child, helping us support school upgrades and events.

Registration fee adjustments based on raffle participation:

- **If both raffles were supported, yearly registration fee remains R250 for the following year.**
- **If the Term 4 raffle is missed, the registration fee becomes R450 (R250 + R200). (Families not returning the following year will have the outstanding R200 added to October school fees.)**
- **Families missing the Term 2 raffle will have R200 added to their July school fees.**

Payments & Billing

Monthly School Fees:

- All School fees are payable in advance over 11 months option from 25th -31st of every month, giving families a breather in December when end-of-year costs are high, such as Christmas

PAYMENT DUE DATE				IN ADVANCE FOR		
25-Nov	to	30-Nov	(1 December Latest)	Will be	School Fees For	December
25-Dec	to	31-Dec	(1 January Latest)	Will be	School Fees For	January
25-Jan	to	31-Jan	(1 February Latest)	Will be	School Fees For	February
25-Feb	to	28-Feb	(1 March Latest)	Will be	School Fees For	March
25-Mar	to	31-Mar	(1 April Latest)	Will be	School Fees For	April
25-Apr	to	30-Apr	(1 May Latest)	Will be	School Fees For	May
25-May	to	31-May	(1 June Latest)	Will be	School Fees For	June
25-Jun	to	30-Jun	(1 July Latest)	Will be	School Fees For	July
25-Jul	to	31-Jul	(1 August Latest)	Will be	School Fees For	August
25-Aug	to	31-Aug	(1 September Latest)	Will be	School Fees For	September
25-Sept	to	30-Sept	(1 October Latest)	Will be	School Fees For	October
25-Oct	to	31-Oct	(1 November Latest)	Will be	School Fees For	November
25-Nov	to	30-Nov	(1 December Latest)	Will be	NO SCHOOL FEES	
25-Dec	to	31-Dec	(1 January Latest)	Will be	School Fees For	January the next year

- **Payment Due Date:**

Fees must be paid **on or before the 1st of every month**, and we kindly request that payments **reflect in the school's account by the 1st**. Because we rely solely on school fees to cover our daily operational costs. **When making payment on the 1st, we request that you make it an immediate payment.**

- **Late Payment Penalties:**

If payment has not reflected by the 1st, a **R100 penalty per child** will be added. An additional **R25 per day** will be charged until payment reflects. Should you expect a delay (e.g., government pay dates), please discuss it with management in advance.

- **General Billing Notes:**

Fees remain payable during school holidays, illness-related absences, and family vacations, as expenses continue throughout the year.

- A sibling discount of **5%–10%** applies to the **2nd and 3rd** full-time enrolled learners.

School Hours & Late Collection

- Operating hours remain **06:00 AM to 17:30 PM**. We kindly ask families to respect these times, as teachers prepare and lock up promptly.
- If a child is collected after 17:30, a **R100 late collection fee** will apply.

Initials

If you are running late, please notify the school at least one hour beforehand. Frequent late pickups may result in daily fines being applied.

School Calendar

- The school is open **throughout the year** except for public holidays and selected planned closures.
- Our December closing period is typically between **12–15 December (at 1 PM)**, reopening between 7th January each year. These dates are always communicated months ahead of time.
- **All Teachers** take annual leave during the December closure period.

Notice Period (Updated)

- A **minimum of 30 days' written notice** is required when withdrawing a learner from the school.
- The **final date** to give notice for the current year is **30 September**. This allows us to plan for staffing, supplies, and year-end costs effectively.
- Any notice received **after 30 September** will result in school fees remaining payable **until 31 December**, regardless of whether your child continues attending or not. This applies to all learners, excluding those moving on to Grade R.
- If notice requirements are not followed, the account may be handed over for **debt collection**, and parents will remain responsible for outstanding fees and collection costs.

Automatically if your kiddo is leaving for Grade R the following year, NO YEARLY REGISTRATION WILL BE REQUIRED IN SEPTEMBER, their last school fees payment will be 31st November each year. As from 25th-31st December you will pay for the new school. SCHOOL FEES PAID UPFRONT WILL GET THE 10% DISCOUNT.

Management Rights

- **For the wellbeing of the school community, management reserves the right to request the immediate removal of a learner if necessary.**

Acknowledgment and Agreement

I, _____
(Parent/Guardian Name and I.D Number), acknowledge that I have read and understood the LKO fee, raffle, registration, and notice policies. I agree to ensure that my child, _____ (Learner Name), participates in the compulsory raffles as outlined above, and I understand that the value of any missed raffle sheet will be added to my school fee account.

I further acknowledge and agree that **I am fully responsible for giving written notice by the final notice date of 30 September if applicable**, and that **failure to do so will result in being held liable for all school fees payable until 31 December**, whether my child continues attending the school or not.

Parent/Guardian Signature: _____

Witness Signature: _____

Date: _____

Principal & Owner: Jaslyn Hermanus

Signature: *JLhermanus*

Date: _____