



Little Kid-Oaks Playschool and Aftercare (Pty) Ltd
Reg No. 2021 / 332569 / 07
7 Pollard Street
Lorraine
Port Elizabeth
6070

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20th November 2025

12 MONTHS FEE STRUCTURE – 2026

Registration & Enrolment

NON-REFUNDABLE Yearly Registration Fee: R250 Due by the 30th September each year.

Payment of the registration fee confirms your child's placement for the following year.
If the fee is not paid by 30 September, the school will assume your child **will not be returning**,
and the space will be allocated to a learner on the waiting list.

New Enrolments:

Non-refundable registration fee of R450, payable upon application to secure a space and
start date. No space will be held unless this fee is paid.

Annual Fee Increases:

5%–10% increase takes effect from end December each year.

**All School fees are payable in advance over 12 months from 25TH-31ST EVERY MONTH STARTING WITH NEW FEE
STRUCTURE EFFECTIVE FROM 25TH DECEMBER FOR JANUARY EACH YEAR (Especially October – December) will result in
parents/guardians being handed over for Debt Collection!!**

**PLEASE TICK YOUR PAYMENT PLAN OPTION AS WE ALLOW TWO OPTIONS PLANS 12MONTHS
OPTION OR 11 MONTHS OPTION!!**

Kindly read all fee structure, notice period as well as the breaching of clause policy!!!

**KINDLY TICK YOUR OPTION PAYMENT PLAN!! If there are any change of payment plans, kindly let me
know to amend it to your needs, however, give me 30 days' notice and kindly read all terms and
conditions.**

11 MONTHS PAYMENT PLAN ☐

OR

12 MONTHS OPTION PLAN ☐

AGES	FULL DAY	FEE STRUCTURE
MARVELOUS BABIES 2 MONTHS TO 1.5 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R2 250.00 EFFECTIVE FROM 25TH -31ST DECEMBER 2025 for January 2026
BUSY BEES CLASS TODDLERS AGES 1-2 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R2 220.00 EFFECTIVE FROM 25TH -31ST DECEMBER 2025 for January 2026
CLEVER OWLS CLASS TODDLER- AGES- 2-3 YEAR OLDS	Full Day: 06:00 am – 17:30 pm	Price: R2 150.00 EFFECTIVE FROM 25TH -31ST DECEMBER 2025 for January 2026
WISE ELEPHANT CLASS PRESCHOOL AGES 3-4 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R2 150.00 EFFECTIVE FROM 25TH -31ST DECEMBER 2025 for January 2026
SMART KIDDOS (GRADE RR) PRESCHOOL AGES 4 - 5 YEARS	Full Day: 06:00 am – 17:30 pm	Price: R2 150.00 EFFECTIVE FROM 25TH -31ST DECEMBER 2025 for January 2026
<p>OUR HALF DAY OPTIONS ARE: R1 800.00 until 12:00 PM R1 950.00 until 14:00 PM 2026 DAILY RATE OPTIONS OF R130 PER DAY.</p>		

IMPORTANT!!

Non-payment (Especially in OCTOBER FOR NOVEMBER, NOVEMBER FOR DECEMBER & DECEMBER FOR JANUARY with the 12 months plan) will result in parents/guardians being handed over for Debt Collection with lawyers!!!

NO NOTICE WILL BE ALLOWED FROM OCTOBER FOR NOVEMBER, NOVEMBER FOR DECEMBER AND DECEMBER FOR JANUARY.

NOTICE NEED TO BE GIVEN BY SEPTEMBER EACH YEAR FOR THE LATEST FOR THE FOLLOWING YEAR FOR PROSPECTIVE LEARNERS THAT WANT TO JOIN LITTLE KIDOAKS.

Automatically if your kiddo is leaving for Grade R the following year, NO YEARLY REGISTRATION WILL BE REQUIRED IN SEPTEMBER, their last school fees payment will be 31st November each year for December. As from 25th-31st December you will pay for the new school for January. SCHOOL FEES PAID UPFRONT WILL GET THE 10% DISCOUNT.

Fundraising & Raffles

Each learner participates in two compulsory raffles per year:

Term 2 (July) and Term 4 (October).

Each raffle contribution is R200 per raffle per child, helping us support school upgrades and events.

Registration fee adjustments based on raffle participation:

- If both raffles were supported, registration fee remains R250 for the following year.**
- If the Term 4 raffle is missed, the registration fee becomes R450 (R250 + R200). (Families not returning the following year will have the outstanding R200 added to October school fees.)**
- Families missing the Term 2 raffle will have R200 added to their July school fees.**

Payments & Billing

Monthly School Fees and Payment Due Datw:

- **Fees must be paid from the 25th-31st of every month. Latest the 1st of every month with immediate payment to reflect. We kindly request that payments reflect in the school's account by the 1st. Because we rely solely on school fees to cover our daily operational costs. When making payment on the 1st, we request that you make it an immediate payment.**
 - **NEW SCHOOL FEES RATE WILL TAKE EFFECT FROM 25TH-31ST DECEMBER FOR JANUARY 2026. For the parents that are paying on the 1st, 7th, 10th, 15th, 21st**
 - **IMMEDIATE PAYMENT IS REQUIRED AND PLEASE WHEN MAKING PAYMENT, PLEASE YOUR KIDDO NAME AND SURNAME AND SEND PROOF OF PAYMENT VIA SMS, EMAIL OR WHATSAPP AS WE WILL MONITOR IT ON OUR SAGE ACCOUNTING WITH OUT ACCOUNT.**
 - **Late Payment Penalties:**
If payment is not reflected by the 1st, a **R100 penalty per child** will be added. An additional **R25 per day** will be charged until payment is reflected in our school account.

Should you expect a delay (e.g., government pay dates), please discuss it with management in advance.
 - **General Billing Notes:**
Fees remain payable during school holidays, illness-related absences, and family vacations, as expenses continue throughout the year.
 - A sibling discount of **5%–10%** applies to the **2nd and 3rd** full-time enrolled learners.
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School Hours & Late Collection

- Operating hours remain from **06:00 AM to 17:30 PM**.
We kindly ask families to respect these times, as teachers prepare and lock up promptly.
- If a child is collected after 17:30, a **R100 late collection fee** will apply.
If you are running late, please notify the school at least one hour beforehand. Frequent late pickups may result in daily fines being applied.

School Calendar

- The school is open **throughout the year** except for public holidays and selected planned closures.
- Our December closing period is typically between **12–15 December (at 1 PM)**, reopening between 6-7 January the following year. These dates are always communicated months ahead of time.
- **All Teachers** take annual leave during the December closure period.

Notice Period (Updated)

- A **minimum of 30 days' written notice** is required when withdrawing a learner from the school.

- The **final date** to give notice for the current year is **30 September**. This allows us to plan for staffing, supplies, and year-end costs effectively.
- Any notice received **after 30 September** will result in school fees remaining payable **until 31 December**, regardless of whether your child continues attending or not. This applies to all learners, excluding those moving on to Grade R.
- If notice requirements are not followed, the account may be handed over for **debt collection**, and parents will remain responsible for outstanding fees and collection costs.

Management Rights

- For the well-being of the school community, management reserves the right to request the immediate removal of a learner if necessary.

Acknowledgment and Agreement

I, _____
 (Parent/Guardian Name and I.D Number), acknowledge that I have read and understood the LKO fee, raffle, registration, and notice policies. I agree to ensure that my child, _____ (Learner Name),
 participates in the compulsory raffles as outlined above, and I understand that the value of any missed raffle sheet will be added to my school fee account.

I further acknowledge and agree that **I am fully responsible for giving written notice by the final notice date of 30 September if applicable**, and that **failure to do so will result in being held liable for all school fees payable until 31 December**, whether my child continues attending the school or not.

Parent/Guardian Signature: _____

Witness Signature: _____

Date: _____

Principal & Owner

Jhermanus

Jaslyn Hermanus

Date: